



Huddle Global 2024

EOI for Provision of T-Shirts for Huddle Global 2024



KSUM/EOI/T-SHIRTS/HUDDLEG/2024-25/01

Kerala Startup Mission
12 November, 2024



Expression of Interest (EOI) for Provision of T-Shirts for Huddle Global 2024

Event Overview

Kerala, fondly known as "God's Own Country," proudly presents the sixth edition of Huddle Global, one of the most esteemed events in India's tech startup ecosystem. As a focal point for tech startups and key stakeholders—including government representatives, investors, mentors, and industry leaders—Huddle Global brings together the brightest minds for collaboration and innovation in a rapidly evolving tech landscape.

Huddle Global offers an exceptional platform for startups to showcase their products, connect with industry leaders, and explore new avenues for growth. The event's unique informal structure fosters deep, meaningful interactions and encourages the exchange of ideas in a dynamic setting.

To support this landmark event, we invite Expressions of Interest (EOI) from qualified vendors to supply branded T-shirts that reflect the spirit of Huddle Global 2024 and provide a memorable keepsake for participants.

Objective

We invite reputable vendors to submit an Expression of Interest (EOI) to supply branded T-shirts for Huddle Global 2024. This EOI aims to identify suppliers who can provide high-quality T-shirts that meet our specifications within the required timeframe.

Scope of Work

The selected vendor will be responsible for:

1. **Design and Fabrication:** Manufacturing T-shirts as per the provided designs, incorporating event branding and logos.
2. **Material Specifications:** Ensuring T-shirts are made from durable, comfortable, and environmentally friendly materials (100% cotton or a sustainable blend preferred). Any other suggestions shall be provided separately.



3. **Sizes and Quantities:** Providing a range of sizes (S, M, L, XL, XXL) with flexibility to adjust quantities based on registration.
4. **Timely Delivery:** Ensuring delivery of all T-shirts by 25 November 2024.
5. **Quality Assurance:** Guaranteeing quality control in terms of fabric, colour, print durability, and overall finish.

Submission Requirements

Vendors are requested to include the following in their EOI submission:

1. **Company Profile:** Brief background of the company, years in operation, relevant experience, and past clients.
2. **Portfolio:** Examples of similar projects completed, preferably for large-scale events or corporate clients.
3. **Technical Specifications:** Details of materials, production methods, and any certifications (e.g., eco-friendly, fair trade).
4. **Pricing Structure:** A preliminary quote based on estimated quantities, including bulk discount options.
5. **Timeline:** Proposed timeline for design, production, and delivery.
6. **Sustainability Practices:** Information on any sustainable or eco-friendly practices followed by the company.
7. **T shirt requirements:** Attached as annexure I. Requirements will be considered separately and separate quotes needs to be provided

Evaluation Criteria

EOI submissions will be evaluated based on:

- Quality and durability of materials proposed.
- Vendor's ability to meet the project timeline.
- Cost-effectiveness and flexibility of pricing.
- Alignment with sustainability goals.
- Past experience and client references.

Submission Process



Interested vendors are requested to submit their Hard copy of EOI by mail with all the required documents to:

Kerala Startup Mission,
G3B, Thejaswini, Technopark Rd,
Technopark Campus, Karyavattom,
Thiruvananthapuram, Kerala 695581

Have any queries regarding the same, contact

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Important Dates

- **EOI Publishing Date:** 12 November 2024
- **EOI Submission Deadline:** 03:30 PM, 18 November 2024,
- **EOI Opening Date:** 04:30 PM, 18 November 2024,
- **Final Vendor Selection and Contract Award:** On or before 20 November

Additional Information

Shortlisted vendors may be asked to provide sample T-shirts and may be invited for a meeting to discuss specific requirements and clarify expectations.

We look forward to your submissions and thank you for your interest in supporting Huddle Global 2024!

Annexure I

Requirement - I

Sl No.	Requirement	Quantity
1	Regular Fit T Shirt <ul style="list-style-type: none"> ● Design - I as below ● 200 gsm ● 100% cotton or a sustainable blend preferred 	100
2	Regular Fit T Shirt <ul style="list-style-type: none"> ● Design - II as below ● 200 gsm ● 100% cotton or a sustainable blend preferred 	100



Design I



Design II

Requirement II

Sl No.	Requirement	Quantity
1	Regular Fit Polo T Shirt <ul style="list-style-type: none"> ● Design - I as below ● 240 gsm ● 100% cotton or a sustainable blend preferred 	100



Requirement III

Sl No.	Requirement	Quantity
1	<p>Hoodies</p> <ul style="list-style-type: none">● Possible materials and rates to be provided● Solid colour● Stitched Logo of KSUM on chest● Tag line on back of the hoodie - Dream it. Do It. in reflective paint	100

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Annexure I

Financial Bid submission format

Supply of Regular Fit T Shirt				
Sl No	Description of items required	Specification	Qty	Amount
1.	Regular Fit T Shirt	<ul style="list-style-type: none"> • Design - I as below • 200 gsm • 100% cotton or a sustainable blend preferred 	100	
2.	Regular Fit T Shirt	<ul style="list-style-type: none"> • Design - II as below • 200 gsm • 100% cotton or a sustainable blend preferred 	100	
	TOTAL		200	

IMPORTANT:

- The rate quoted should be inclusive of all taxes and duties.

Annexure I

Financial Bid submission format

Supply of Regular Fit Polo T Shirt				
Sl No	Description of items required	Specification	Qty	Amount
1	Regular Fit Polo T Shirt	<ul style="list-style-type: none">• Design - I as below• 240 gsm• 100% cotton or a sustainable blend preferred	100	
	TOTAL		100	

IMPORTANT:

- The rate quoted should be inclusive of all taxes and duties.

Annexure I

Financial Bid submission format

Supply of Hoodies				
Sl No	Description of items required	Specification	Qty	Amount
1	Hoodies	<ul style="list-style-type: none"> • Possible materials and rates to be provided • Solid colour • Stitched Logo of KSUM on chest • Tag line on back of the hoodie - Dream it. Do It. in reflective paint 	100	
	TOTAL		100	

IMPORTANT:

- The rate quoted should be inclusive of all taxes and duties.

Annexure II

Details of the Bidder

The bidder must provide the following mandatory information & attach supporting documents wherever mentioned:

Sl No	Name of the Bidder	
1	Nature of Bidder (Attach attested copy of Certificate of Incorporation/ Partnership Deed)	
2	Registration No/ Trade License, (if any attach copy)	
3	Registered Office Address	
4	Address for Communication	
5	Contact person- Name and Designation	
6	Telephone No	
7	Email ID & Website	
8	PAN No.(attach copy)	
9	GST No.(attach copy)	

Signature of the Bidder

Name

Designation, Seal

Date: