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Kerala Start-Up Mission (KSUM)

G3B, Thejaswini, Technopark Campus
Thiruvananthapuram 695 581
Kerala State, India
Phone No: 0471 2700270

NOTICE INVITING TENDER

SCHEDULE		
Sl No	Activity Description	Schedule
1	Tender Enquiry No	KSUM/T/WIN/DESKTOPS/CLT/2025/01
2	Sale of Tender Document	Apr 28, 2025 to May 12, 2025 upto 6:00 pm Tender document can be downloaded from www.startupmission.kerala.gov.in/tender
3	No of Covers	2 (Technical & Financial)
4	Delivery time	In 2 weeks
5	Warranty period	3 Years
6	Tender Validity	120 days
7	Services to be offered	Supply and Installation of Windows Desktops. (Please refer Tender Documents for more details)
8	Tender Fee	Rs. 400.00
9	EMD	Rs. 4000.00
10	Time and last date of submission of Tender/bid	May 12, 2025 upto 6:00 pm
11	Time and Date of Opening of Technical Bid	May 13, 2025 at 11:00 am
12	Probable Contract Amount	Rs. 1,60,000

The bid documents and other details may be downloaded from the website www.startupmission.kerala.gov.in/tender

All Bid documents are to be submitted as hardcopy in the specified format in the address given below. Please specify Tender documents for more details.

The Chief Executive Officer

Kerala Start-Up Mission (Formerly Technopark-TBI),
G3B, Thejaswini, Technopark Campus,
Kariyavattom, Trivandrum 695 581
Phone No: 0471 2700270
Email: procurement@startupmission.in

Place: Trivandrum
Date: 28-04-2025

Procurement Officer
Kerala Start-Up Mission

Note: - If the date of opening of bids happens to be a holiday; the actual date for the same will be the next working day. No separate intimation in this regard will be issued.

Tender Document

KSUM/T/WIN/DESKTOPS/CLT/2025/01

Item required

Supply and installation of Desktops				
SI No	Description of items required	Qty	Warranty	Delivery
1	Windows 11 Pro Desktops	2	3 Years	2 Weeks

Detailed Specification

SI No.	Items	QTY	Preferred Brand	Specifications
1	Desktop Computer	2	HP, DELL	CPU: Intel® Core™ i5 14500 vPro® (24MB cache, 14 cores, 20 threads, up to 5.0 GHz Turbo) Windows 11 Pro ,Intel® Graphics memory:8 GB: 1 x 8 GB, DDR5 Storage :512 GB, M.2 2230, PCIe NVMe, SSD, Class 35 Display: 60.5-cm. display Full HD (1920X1080) With Keyboard and Mouse Warranty : 3 Years

General Terms & Conditions

1. Eligibility Criteria:

G3B, Thejaswini, Technopark Campus, Trivandrum, Kerala, India Phone : +91-471-2700270

www.startupmission.kerala.gov.in

- a) Should be a Firm/Company Incorporated in India.
- b) Bidder should have a fully functional service centre with spares stock for attending the breakdown calls. Details of the service centre must be provided.

2. Scope of Supply:

- a) The Tenders shall be submitted as per the technical specifications as per **Annexure - I** (Part A)
- b) Submission of the Tender implies that these conditions of Tender have been read by the vender and is aware of the scope of the supply and the quality of the material to be supplied. The final acceptance of the Tender rests with the Chief Executive Officer, Kerala Startup Mission who reserves the right to accept or reject any or all Tenders without assigning any reason thereof.

3. Submission of bids

The Tender should be submitted in two parts as under

- I. Technical Bid
- II. Financial Bid

I. Technical Bid

The documents shall include the following:

1. Company registration details
2. Company profile
3. Work completion report or Purchase Order with Delivery Challan
4. Copy of GST and PAN registration
5. Tender form
6. Annexure 1
7. Details of Service center in Kerala
8. Authorization Certificate

II. Financial Bid

1. As per the Format given in Annexure 2

4. Validity of Tender

- a) The Tender shall be valid for a period of **120 days** from the date of opening of the Tender.
- b) Tenderer for any reason whatever, withdraws the Tender after it is accepted or become unable or fails to execute the orders within stipulated delivery period, KSUM shall be at liberty

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to cancel the order forthwith and the EMD of the Tender in such a case will be forfeited by the KSUM.

- c) No representation for the enhancement of the prices of the accepted Tender or alteration of the terms and conditions will be entertained till supplies are completed.

5. Guarantee of Quality and Warranty of goods supplied:

- a. Guarantee/Warranty and Support and defects liability period-The supplier shall guarantee that all equipment are free from any defects due to the defective materials and poor workmanship, that the equipment are not less than the guaranteed values. The Guarantee shall be valid for the period mentioned against each item above after successful testing and taking over. Any part found defective shall be replaced free of cost by the supplier.

6. Packing

- a. The supplier shall provide packing of the goods, as required to prevent their damages or deterioration during the transit to their final destination as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit.
- b. The equipment shall be securely boxed, crated and protected from mechanical damage, moisture etc. suitable for both storage and transit according to the nature of the material and mode of transport.

7. Price

- a) The price shall be firm and shall include all applicable taxes and charges. Any variation in the duties, levies etc. during the period of supplies shall be charged to the vendor account. The rates quoted shall be all inclusive, with the delivery, up to destination i.e. KSUM calicut
- b) The vendor shall submit the copy of PAN Number, GST Number registration details along with the Tender.

8. Delivery

- a. The successful vendor shall complete supplies strictly within the accepted delivery period. Material ordered by the KSUM shall be delivered to destination securely packed as may be necessary.
- b. The Equipments shall have to be delivered and installed to the following address
G3B, Thejaswini, Technopark Campus, Trivandrum, Kerala, India Phone : +91-471-2700270
www.startupmission.kerala.gov.in

Sl.No.	Item	Qty	Location
1.	Windows 11 Pro Desktop	2	Kerala Startup Mission - Calicut 2nd Floor, UL CyberPark, UL CyberPark Rd, Nellikode, Kozhikode, Kerala 673008

9. Payment

The payment will be made by KSUM by e-Transfer to the bank account as mentioned in the bank mandate. The vendor shall submit the documents, which shall clearly indicate that the Proper Installation & successful Testing of Equipment are done.

10. Service Facility

In order to ensure proper and timely after-sales service, contact details with addresses of service centers nearest to the system supplied shall be provided along with the bid.

11. Taxes

Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser.

12. Termination for Default

The purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, terminate the Contract in whole or part:

- a. If the supplier fails to deliver any or all of the Goods within the period(s) specified in the order, or within any extension thereof granted by the Purchaser; or
- b. If the Supplier fails to perform any other obligation(s) under the Contract.
- c. If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this Clause:

- a. "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

- b. “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of Borrower, and includes collusive practice among vendors (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition”.

In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such Goods or Services. However, the Supplier shall continue the performance of the contract to the extent not terminated.

13. Claims:

- a. If the material supplied are found to be off size and shape different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, KSUM shall have the right to totally reject the goods and/or to prefer a claim for compensation for the part of goods, which are rejected.
- b. The supplier shall reimburse to KSUM, the actual expenditure incurred, on such goods, within 15 (fifteen) days of its demand.
- c. The supplier shall be responsible for arranging the rejected goods to be removed at his/her cost from KSUM office premises.
- d. The supplier shall also compensate for losses, if any, sustained by KSUM due to defective packing and/or wrong marking of the goods.
- e. When a system is found defective with recurring issues within one year, the supplier must replace the defective system with a new system.

14. Tender fee:

The tender fee is Rs. 400/-

15. Earnest money deposit:

The tenderer must pay earnest money along with the tender as given in the notice inviting tenders failing which the tender will be summarily rejected. Earnest Money deposit of Rs. **4000** /- (Rupees Four Thousand One Hundred Only) is to be remitted DD in favour of Technopark Technology Business Incubator. The Earnest Money deposited by the successful tenderer will be retained towards the security deposit for the fulfillment of the contract. EMD of unsuccessful bidders will be returned without any interest, directly to their account.

1. Bidders shall submit EMD online in the e-tender portal & non- submission of sufficient EMD shall be one of the primary reasons for rejection of the offer in the first round.
2. Public Sector Undertakings and MSMEs registered within the State are exempted from remittance of EMD/Tender fee subject to submission of valid documents
3. None of the bidders other than those specified above are exempted from the remittance of EMD, in any case.
4. EMD of unsuccessful bidder will be discharged/ returned as promptly through online transfer.
5. The successful bidder's EMD will be discharged upon the bidder signing the contract and furnishing the performance security.
6. No interest will be paid for the EMD submitted.

The EMD will be forfeited, if a tenderer;

1. Misrepresents facts or submit fabricated / forged/ tampered/ altered / manipulated documents during verification of tender process.
2. Withdraws its bid after the opening of bid;
3. A successful bidder, fails to sign the contract after issuance of Letter of Intent
4. Fails to furnish performance security after issuance of Letter of Intent.
5. The EMD provided could be converted as performance security to the extent possible.

The bids will not be considered for further processing if bidders fail to comply with clauses above.

16. Invited rates of desktop as mentioned above are firm rate & valid for 6 months. Further requirements from the KSUM, if any, should be delivered at the rate quoted and within a period of one week.

17. KSUM will have the right to cancel the tender at any point of time and that should invariably be included in this tender.

We confirm with our acceptance to the Commercial & General Terms & Conditions Sl. No. 1 to 17 as given above.

Date:

Name, Signature and seal of vendor

Tender Form

The Chief Executive Officer

Kerala Start-Up Mission
G3B, Thejaswini, Technopark Campus,
Trivandrum 695581

Dear Sir,

Sub: Bid form

Ref: Tender No.: KSUM/T/WIN/DESKTOPS/CLT/2025/01

1. Having examined the conditions of Tender contract, the receipt of which is hereby duly acknowledged. i/we undersigned, offer to supply all hardware & software and execute all works in conformity with Tender specifications referred above and also to the said terms & conditions from the sum shown in the commercial bid(s) attached herewith and made part of this bid.
2. I/We undertake, if our Bid is accepted, to complete delivery & commissioning of all Items specified in the contract within 2 weeks calculated from the date of issue of your purchase order/LOI.
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us.
5. I / We hereby confirm that all the items supplied are in proper working condition and tested successfully.
6. The Tender document for the works mentioned above have been obtained by me from the URL: <https://startupmission.kerala.gov.in/tender>, the official website of Govt of Kerala and I / we hereby certify that I / we have read the entire terms and conditions of the Tender document, which shall form part of the contract agreement and I / we shall abide by the conditions / clauses contained therein.
7. My /our GST & PAN Numbers are as follows.
8. GST Registration Number.
9. PAN Number.
10. Dated thisday of..... 2025
11. Signature of
12. In capacity of
13. Duly authorized to sign the bid for and on behalf of -----
14. Witness 1. -----
15. Signature
16. Witness 2. -----
17. Signature

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Annexure I

Technical Specification for the supply and installation of Windows Desktops

Windows 11 Pro Desktop – 2 Nos

Sl No.	Items	Specs	Compliance (Yes/No)	If No, Specify exact specification
1	Desktop Computer Dell or HP	CPU: Intel® Core™ i5 14500 vPro® (24MB cache, 14 cores, 20 threads, up to 5.0 GHz Turbo) Windows 11 Pro, Intel® Graphics memory: 8 GB: 1 x 8 GB, DDR5 Storage : 512 GB, M.2 2230, PCIe NVMe, SSD, Class 35 Display: 60.5-cm. display Full HD (1920X1080) With Keyboard and Mouse Warranty : 3 Years		

Annexure 2

Financial Bid submission format

Sl No	Item	Qty	Amount
1	Desktop Computer, CPU: Intel® Core™ i5 14500 vPro® (24MB cache, 14 cores, 20 threads, up to 5.0 GHz Turbo), Windows 11 Pro, Intel® Graphics, memory: 8 GB: 1 x 8 GB, DDR5, Storage : 512, GB, M.2 2230, PCIe NVMe, SSD, Class 35, Display: 60.5-cm. display Full HD (1920X1080), With Keyboard and Mouse, Warranty : 3 Years	2	

***The rate quoted to be inclusive of all taxes and duties**