### NOTICE INVITING

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Activity Description</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Quotation No</td>
<td>KSUM/Q/ MINI/ PC/ BRINC/2019-20/03/01</td>
</tr>
<tr>
<td>2</td>
<td>Availability of Quotation Document</td>
<td><strong>March 13, 2020 to March 27, 2020 upto 10:00 am</strong>&lt;br&gt;Document can be downloaded from <a href="http://www.startupmission.kerala.gov.in/">www.startupmission.kerala.gov.in/</a></td>
</tr>
<tr>
<td>3</td>
<td>No of Covers</td>
<td>2 (Technical &amp; Financial)</td>
</tr>
<tr>
<td>4</td>
<td>Delivery time</td>
<td>Within 15 days</td>
</tr>
<tr>
<td>6</td>
<td>Validity</td>
<td>1 Months</td>
</tr>
<tr>
<td>7</td>
<td>Services to be offered</td>
<td>Supply and installation of Mini PC for BRINC with three year warranty&lt;br&gt;(Please refer Quotation Documents for more details)</td>
</tr>
<tr>
<td>8</td>
<td>Time and last date of submission of Bid</td>
<td>March 27, 2020 upto 06:00 pm</td>
</tr>
<tr>
<td>9</td>
<td>Time and Date of Opening of Technical and Financial bid</td>
<td>March 28, 2020 at 11:00 am</td>
</tr>
</tbody>
</table>

The bid documents and other details may be downloaded from the website [www.startupmission.kerala.gov.in](http://www.startupmission.kerala.gov.in).
All Bid documents are to be submitted as hardcopy in the specified format in address given below. Please specify documents for more details.

**The Chief Executive Officer**  
Kerala Start-Up Mission (Formerly Technopark-TBI),  
G3B, Thejaswini, Technopark Campus,  
Kariyavattom, Trivandrum 695 581  
Phone No: 08047180470  
Email: procurement@startupmission.in

Place: Trivandrum  
Date: 13-03-2020

**Procurement Officer**  
Kerala Start-Up Mission

**Note:** - If the date of opening of bids happens to be a holiday; the actual date for the same will be the next working day. No separate intimation in this regard will be issued.
Kerala Start-Up Mission  
(Formerly Technopark TBI)  
G3B, Thejaswini, Technopark Campus  
Thiruvananthapuram 695 581  
Kerala

Quotation Documents

KSUM/Q/MINI/PC/BRINC/2019-20/03/01

Service required

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Description of items required</th>
<th>Delivery</th>
</tr>
</thead>
</table>
| 1     | Mini PC for conference hall  
|
|       | • 8th Generation Intel Core i3-8109U processor                                                  | 1 week   |
|       | • Intel Iris Plus Graphics 655                                                                 |          |
|       | • M.2 22x42/80 slot for PCIe NVMe or SATA SSD                                                   |          |
|       | • Ram - 8 GB DDR4                                                                             |          |
|       | • 2x front and 3x rear USB 3.1 Gen2; 2x USB 2.0 via internal headers                           |          |
|       | • Ethernet/USB/Power connector/ Wifi Connector/HDMI/VGA                                       |          |
|       | • Small Mini-pc                                                                              |          |

General Terms & Conditions

1. Eligibility Criteria:  
a) Should be a Firm/Company Incorporated in India.

b) Bidder should have a fully functional service center with spares stock for attending the breakdown calls. Details of the service center must be provided.

2. Scope of Supply:  
a) The bid shall be submitted as per the technical specifications as per Annexure – I (Part A and Part B)
b) Submission of the Quotation implies that these conditions of quotations have been read by the bidder and is aware of the scope of the supply and the quality of the material to be supplied. The final acceptance of the bid rests with the Chief Executive Officer, Kerala Startup Mission who reserves the right to accept or reject any or all quotation without assigning any reason thereof.

3. Submission of bids
The Quotation should be submitted in two parts as under

I. Technical Bid
II. Financial Bid

The documents shall include the following:
   1. Company registration details
   2. Company profile
   3. Work completion report
   4. Copy of GST registration
   5. Quotation form
   6. Annexure 1

Financial Bid

   1. As per the Format given in Annexure 2

4. Validity of Quotation
a) The quotation shall be valid for a period of 30 days from the date of opening of the bid.
b) Quotationer for any reason whatever, withdrawals the after it is accepted or become unable or fails to execute the orders within stipulated delivery period, KSUM shall be at liberty to cancel the order forthwith and the EMD of the bid in such a case will be forfeited by the KSUM.
c) No representation for the enhancement of the prices of the accepted bid or alteration of the terms and conditions will be entertained till supplies are completed.

5. Price
   a) The price shall be firm and shall include all applicable taxes and charges. Any variation in the duties, levies etc. during the period of supplies shall be charged to the bidder account. The rates quoted shall be all inclusive, with the delivery, up to destination i.e. KSUM, Trivandrum.
b) The bidder shall submit the copy of PAN Number, GST Number registration details along with the bid.

6. Delivery
   a. The warranty extension shall have to be delivered and installed at Kerala Technology Innovation Zone (KTIZ), HMT Colony, North Kalamassery, Kalamassery, Kochi, Kerala 683503 to the satisfaction of the concerned Authority within 7 days.

7. Payment
The payment will be made by KSUM by e-Transfer to the bank account as mentioned in the bank details mentioned in the invoice. The bidder shall submit the documents, which shall clearly indicate that the Proper Installation & successful Testing of Equipment are done.

8. Service Facility
G3B, Thejaswini, Technopark Campus, Trivandrum, Kerala, India  Phone: +91-471-2700270  Fax: +91-471-2700224
www.startupmission.kerala.gov.in
In order to ensure proper and timely after sales service, contact details with addresses of service center nearest to KSUM, Calicut shall be provided along with the bid.

9. Taxes
Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser.

10. Termination for Default
The purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, terminate the Contract in whole or part:

a. If the supplier fails to deliver any or all of the Goods within the period(s) specified in the order, or within any extension thereof granted by the Purchaser; or
b. If the Supplier fails to perform any other obligation(s) under the Contract.
c. If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this Clause:

a. “Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
b. “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of Borrower, and includes collusive practice among vendors (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition”.

In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such Goods or Services. However, the Supplier shall continue the performance of the contract to the extent not terminated.

11. Claims:

a. If the material supplied are found to be different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, KSUM shall have the right to totally reject the goods and/or to prefer a claim for compensation for the part of goods, which are rejected.
b. The supplier shall reimburse KSUM, the actual expenditure incurred, on such goods, within 15 (fifteen) days of its demand.
c. The supplier shall be responsible for arranging the rejected goods to be removed at his/her cost from KSUM, Trivandrum premises.
d. The supplier shall also compensate for losses, if any, sustained by KSUM due to defective packing and/or wrong marking of the goods.

We confirm with our acceptance to the Commercial & General Terms & Conditions Sl. No. 1 to 11 as given above.

Date: ________________________ Name, Signature and seal of bidder

G3B, Thejaswini, Technopark Campus, Trivandrum, Kerala, India  Phone: +91-471-2700270  Fax: +91-471-2700224

www.startupmission.kerala.gov.in
Quotation Form

The Chief Executive Officer  
Kerala Start-Up Mission (Formerly Technopark TBI),  
G3B, Thejaswini,  
Technopark Campus,  
Trivandrum 695581

Dear Sir,

Sub: Bid form 
Ref: No.: KSUM/Q/ MINI/PC/BRINC/ 2019-20/03/01

1. Having examined the conditions of the contract, the receipt of which is hereby duly acknowledged. I/We undersigned, offer to supply all hardware & software and execute all works in conformity with Quotation specifications referred above and also to the said terms & conditions from the sum shown in the commercial bid(s) attached herewith and made part of this bid.

2. I/We undertake, if our Bid is accepted to complete extending the warranty of dell servers specified in the contract within 15 day calculated from the date of issue of your purchase order/LOI.

3. We understand that you are not bound to accept the lowest or any bid, you may receive.

4. I/We affirm that I/We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us.

5. I/We hereby confirm that all the services will be successfully delivered.

6. The Quotation document for the works mentioned above have been obtained by me from the URL: https://startupmission.kerala.gov.in/, the official website of Govt of Kerala and I/We hereby certify that I/We have read the entire terms and conditions of the quotation document, which shall form part of the contract agreement and I/We shall abide by the conditions / clauses contained therein.

7. My /our GST & PAN Numbers are as follows.

8. GST Registration Number. ............................

9. PAN Number. .................................

10. Dated this ....................................day of.............................................. 202.....

11. Signature of

12. In capacity of

13. Duly authorized to sign the bid for and on behalf of ________________________________

14. Witness 1. .............................

15. Signature

16. Witness 2. .............................

17. Signature
## Annexure 1

### Technical Specification of Mini PC for conference hall

<table>
<thead>
<tr>
<th>Items</th>
<th>Specs</th>
<th>Compliance (Yes/No)</th>
<th>If No, Specify exact specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mini PC for conference hall</td>
<td>• 8th Generation Intel Core i3-8109U processor&lt;br&gt;• Intel Iris Plus Graphics 655&lt;br&gt;• M.2 22x42/80 slot for PCIe NVMe or SATA SSD&lt;br&gt;• Ram - 8 GB DDR4&lt;br&gt;• 2x front and 3x rear USB 3.1 Gen2; 2x USB 2.0 via internal headers&lt;br&gt;• Ethernet/USB/Power connector/ Wifi Connector/HDMI/VGA&lt;br&gt;• Small Mini-pc</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Annexure 2

Financial Bid submission format

<table>
<thead>
<tr>
<th>No</th>
<th>Item</th>
<th>Amount (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mini PC for conference hall</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Grand Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

*The rate quoted to be inclusive of all taxes and duties*