

**Minutes of Pre-bid meeting - Empanelment of Architectural cum Engineering
Consultant for upcoming projects under Kerala Startup Mission**

Date : 02/06/25

Companies participated in the prebid meeting

1. CR Narayana Rao
2. UL Insight
3. Bluebox
4. CP Kukreja Architects
5. Eleventh Floor Architects
6. KlimArt Pvt Ltd
7. Rdx Architects
8. BBA

The meeting commenced at 11 AM. KSUM official introduced the outline of the purpose of the empanelment in detail. Kerala Startup Mission (KSUM) is planning to empanel Architectural cum engineering consultants with validity of 3 years from the date of empanelment for upcoming projects under Kerala Startup Mission. The queries raised by the bidders were discussed as tabulated below.

Sl No	Queries raised	Response by KSUM
1	Clarity on the mode of selection	This EOI is invited for empanelment of Architect consultant for various infrastructure development projects. Limited tender will be invited from among the selected architects for specific projects. The bidders has to submit the bid along with all the documents as per pre-qualification criteria . Only the Qualified bidders will be called for the presentation. Based on the document submitted & the presentation the bidders will be selected for empanelment.
2	What all items to be included in the presentation	Presentation must includes - company profile - One of your prestigious projects similar in nature - Draft design of a startup building with approximately 1 lakh sqft (Plot size can be assumed accordingly)
3	What all facilities to be included in the draft design	- Coworking spaces, scaleup startup spaces of different capacities, meeting rooms, training rooms & discussion rooms of different capacities, breakout spaces, other supporting facilities - Looking forward for max flexible options.

		- Energy efficient & easy maintenance focused design
4	What will be the project cost & financial part of consultancy service	This is only the empanelment stage. The financial part of the consultancy service and project cost will vary according to the scope of project. KSUM will invite limited tender from the empanelled agencies for each projects by briefing the scope of work and financial part of consultancy can be freezed at that stage.
5	Is there any relaxation for MSMEs in case of prequalification criteria	No
6	What will be the time of presentation?	Interested vendors have to submit the bid within the last date of submission & selected bidders will call for a presentation before the evaluation committee. The date and time for presentation will intimate to the selected vendors. The bidders have to be prepared for the same and as of now KSUM is planning to schedule the presentation within 4 of 5 days from the date of tender opening.
7	Is the presentation needs to be included in the tender while bidding?	No. Bidder has to submit all documents except presentation and the selected bidders have to do presentation at the allotted schedule
8	Is the ongoing projects can be considered in the experience?	No. Only completed projects can be considered
9	Is the experience with government department is mandatory?	At least one work experience with government undertakings/ PSU's/Industry parks/IT Park is required.
10	Is there any time extension for submitting the bid?	Bidders can submit their queries upto 06/06/25 at 11:00 am and reply for the same will be shared by the same day itself. No extension of timeline is planned.
11	Is there any possibility of considering experience during the last Seven years instead of 5 years	No